



# Welcome

## International Beginners

### Faculty of Engineering

\*\*\*\*\*Most important facts\*\*\*\*\*

## Summer Semester 2026

## We wish you a warm welcome!

The Faculty of Engineering welcomes you to FAU's various introductory events for international students and ERASMUS-students - some online, some in person.

On the following website you will find all introductory offers for the winter term 2025/26:

<https://www.tf.fau.eu/studying/events-and-offerings-for-students/>

Short overview about these events:



### Welcome week and Faculty Day

4 March 2026	Welcome Day for students attending the <a href="#">German intensive course</a> (FIT Course) <b>(in English)</b>
2-10 April 2026	Welcome Week <b>(in English)</b>
<i>Program for both:</i>	<a href="#">Program</a>
9 April 2026	<i>Faculty Day by the Faculty of Engineering <b>(in English)</b></i> <a href="#">Program</a> (registration not needed)

### **Specific Introduction Master's Programs:** (in English or German according to the program)

*Program:* <https://www.tf.fau.de/studium/veranstaltungen-fuer-studierende/#erstsemester-einfuehrungen>

### **Information library (EN):** <https://ub.fau.de/en/studying/advice-and-training/library-courses/>

10 April 2026	Online Library and Catalogue Basics: <b>Main</b> library Erlangen
2 April 2026	Guided Library Tour <b>WSZB</b> Nürnberg: <b>Library of Faculty of Business (WISO)</b>

## First Steps in Erlangen – Checklist Summer Semester 2026

<https://www.fau.eu/studying/international-students/everything-you-need-to-know-about-coming-to-fau/first-steps/>

### 1) Health insurance document (M10 - document, electronically): (mandatory for enrolment)

Details: <https://www.fau.eu/studying/organizing-your-studies-and-where-to-go-for-advice/student-affairs/health-insurance/>

The following insurances have offices in Erlangen: AOK, Barmer, DAK, Siemens, TK.

### 2) Enrollment at FAU at Studierendenverwaltung (Studentenkanzlei)

Details: <https://www.fau.eu/studying/applications-and-admissions/enrollment/>

**Please enroll as it is stated in your admission documents from campo.fau.de (by post)**

**Address: FAU, Referat L5 – Studierendenverwaltung, Schloßplatz 4, 91054 Erlangen, Germany**

**(It is not possible to enroll in person.)**

1. **Signed Enrollment form** ("Onlineantrag auf Einschreibung" = „enrollment request“, available in campo.fau.de)
2. **Please first transfer the semester fee required for enrollment. The exact bank details can be found in the sample bank transfer form in the enrollment request.**
3. School certificate of qualification for university entrance – certified copy. If the original certificate was not issued in German, English, or French, a certified translation is required. Your latest diploma/Bachelor Degree Certificate – certified copy. If the original certificate was not issued in German, English, or French, a certified translation is required.
4. Electronic confirmation of health insurance (known as M10). Apply for it at your health insurance provider quoting FAU's reference number (**H0001887**). The health insurance company will then send a digital copy directly to FAU.
5. Confirmation of semester contribution payment (e. g. bank transfer confirmation, bank statement. The following data should be visible: account holder, IBAN, BIC, date of bank transfer, payment reference, and amount paid.
6. Copy of passport
7. Admissions letter from FAU (scanned copy)
8. (APS certificate from INDIA: For students who obtained a secondary education certificate or course achievements from India.)
9. For the study program CEP an English proof is needed.

### 3) Signing your rental agreement:

1. Passport
2. Tenancy Agreement

### 4) Registration at the City (of your accommodation) – **needed only when you are in Germany**

**For example in Erlangen:** City hall ("Rathaus"), Rathausplatz 1, ground floor of the Town Hall, left hand side. Please take a number and wait for your turn. Or register online: <https://erlangen.de/en/service/365>

At the reception desk, you can get any other information regarding counselling service, contacts or city map.

1. Passport
2. Accommodation Certificate ("[Wohnungsgeberbestätigung](#)" DE", [EN](#)). This document should be issued by your landlord.
3. Certificates indicating your civil status (only if you are coming to Germany with your spouse or children and register as a family!)

### 5) Residence Permit (Only Non-EU Citizens) – **needed only when you are in Germany**

**Ausländerbehörde**, City hall ("Rathaus"), e.g. Erlangen: Rathausplatz 1, information desk, **2nd floor**.

Please send the down mentioned documents to [332-2@stadt.erlangen.de](mailto:332-2@stadt.erlangen.de) and ask for an appointment (**after** receiving the FAU enrolment papers) **or register online:** <https://erlangen.de/themenseite/online-dienste/at-ausbildung#/> (in German only)

1. Passport with immigration stamp
2. Copy of the visa
3. Admissions letter and enrolment certificate of the FAU
4. Completed Form "Application for Residence Permit" ([https://erlangen.de/uwao-api/faila/files/bypath/Dokumente/PDF-Formulare/33\\_Buergeramt/Antrag\\_Erteilung\\_AE.pdf](https://erlangen.de/uwao-api/faila/files/bypath/Dokumente/PDF-Formulare/33_Buergeramt/Antrag_Erteilung_AE.pdf))
5. **Digital** Passport Photograph **either** be created and processed at the City hall (SpeedCapture) to secure the identity **or** created by a **certified** photo service provider and made available for retrieval in encrypted form via a cloud solution of the City Hall. The Foreigners' Registration Office has a self-capture station that enables the creation of digital photos at the City hall (€6/photo).
6. The confirmation of health insurance (in case of a private insurance confirmation of this as well)
7. Confirmation of secured financing for 24 months (scholarship certificate, letter of parents or similar, or blocked account at least 11.208 €)
8. Completed registration at the City of Erlangen (or rather of your accommodation)
9. Rental agreement
10. Current certificate from the apartment **OWNER:** <https://www.tf.fau.eu/files/2025/07/2025-MietEigentumerBescheinigung.pdf>
11. About 110 euros (per year) cash for the registration

### 6) Recommended: German bank account: You can choose ANY bank. For more information about

different banks in Germany: <https://www.kostenloses-konto24.de/girokonto-informationen/146-girokonten-fuer-auslaendische-studenten.html> (in German). Please compare the different fees for students.

1. Copy of your passport
2. Form of the bank
3. Address in Germany
4. In case you still need a blocked account (= Sperrkonto) for your residence permit you can open it at this bank, too.

### 7) HIGHLY recommended: Liability insurance (= "Haftpflichtversicherung"): (50-100 Euro per YEAR only)

<https://www.fau.eu/research/welcome-centre/formalities/insurance/>. Covers damages, you caused accidentally.



MAOT – Office on  
"Röthelheim-Campus"  
Konrad-Zuse-Str. 3  
Room 0.033

**Rooms HA to HH**  
in building „Biologikum/Physikum“  
Staudtstr. 5

**C 1-4** in building „Chemikum“  
Nikolaus-Fiebiger-Str. 10  
Entrance Erwin-Rommel\_str.

Erwin-  
Rommel-  
Dormitory

## Map Faculty of Engineering

Study Service Centers  
MT and INF  
Martensstr. 3  
Rm 02.158/ Rm 02.157

Study Service  
Center AI, CE:  
Martensstr. 3  
Room 07.155  
7th floor

Student Service  
Desk (Faculty)  
Erwin-Rommel-  
Str. 60

Cafeteria  
Dining  
Hall

Library

Study Service  
Center ASC  
Cauerstr. 7  
Room 01.030

Study Service Center  
EEI/AT/CME/ICT  
Cauerstr. 7  
Room 01.034/35

Study Service  
Center WW  
Martensstr. 5  
Rm. 0.62

Study Service  
Center  
ACES/MB/WING  
Immerwahrstr. 2a  
1st floor

Study Service  
Center  
CBI/CEN/CEP/LSE  
Immerwahrstr. 2a  
Room 205  
2nd floor

MAP-Office  
Immerwahrstr. 2a  
2nd floor

H 17

H 1-3

H 10

H 7

H 8

H 9

H 11

K 1

K 2

H 12

H 13

H 4

H 20

H 21

H 18

H 19

H 16

H 15

H 5

H 6

H 14

1.84

0.68

0.85

KS I

KS II

## Southern Campus Erlangen

## IMPORTANT LINKS

### First Steps

- First Steps: <https://www.fau.eu/studying/international-students/everything-you-need-to-know-about-coming-to-fau/first-steps/>
- Introductory Events: <https://www.fau.eu/studying/organizing-your-studies-and-where-to-go-for-advice/new-students/>
- Semester Dates: <https://www.fau.eu/studying/organizing-your-studies-and-where-to-go-for-advice/semester-dates/>
- Student Identity Card (FAUcard): <https://www.fau.eu/card/>

### FAU-Databases and important FAU Portals

- All Important Portals: FAU IDM, Email, WLAN, CIP-Pools, CAMPO, STUDON, ...: <https://www.fau.eu/studying/organizing-your-studies-and-where-to-go-for-advice/new-students/idm-email-wifi-software-courses/>
- <https://www.services.rrze.fau.de/studierende/>; (in German only)
- CAMPO: Lectures, examinations, certificates, grades, and more: <https://www.campo.fau.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces>
- STUDON: E-learning and more: <https://www.studon.fau.de>
- IDM: Identity management system - Video: <https://www.youtube.com/watch?v=eqB3hvWDz0U>
- FAUDir: People and addresses: <https://faudir.fau.de/public>

### FAU Important Offices, Libraries and Language Center

- Examinations Office: <https://www.fau.eu/studying/organizing-your-studies-and-where-to-go-for-advice/examinations/examinations-office-at-the-faculty-of-engineering/>
- Student Records Office: <https://www.fau.eu/studying/organizing-your-studies-and-where-to-go-for-advice/student-affairs/student-records-office/>
- Libraries: <https://ub.fau.de/en>, video: <https://www.youtube.com/watch?v=4dGGO1ZDGas>  
Library Courses and Tours: <https://ub.fau.de/en/studying/advice-and-training/library-courses/>
- Language Center: <https://sz.fau.eu/departement-german/>

### Advice

- Individual Support Services: Includes Student Advice Center - FAU (ZSB) <https://www.fau.eu/studying/organizing-your-studies-and-where-to-go-for-advice/student-advice-center/>
- <https://www.fau-gesund.fau.de/beratungsstellen-fuer-studierende/> (In German only)
- Student Service Center - Faculty of Engineering (SSC TECH): <https://www.tf.fau.eu/studying/advice-and-services/office-for-student-information-and-advice-stib/>
- Student Service Centers and Study Advisors for the Different Study programs of TECH: <https://www.tf.fau.eu/studying/advice-and-services/study-advice/>
- Buddy-Program: <https://fau.matorixmatch.de/>

### Social Media

- FAU's Social Media Address book: <https://www.fau.eu/contact/social-media-adressbuch/>
- Facebook for International Incomings: <https://www.facebook.com/groups/155499536384985>
- WhatsApp International Students: <https://chat.whatsapp.com/JjeL3dLGgdGK8Gqyuw7rB6>
- Instagram Faculty of Engineering: <https://www.instagram.com/tf.fau/>

## Good to know

- FAU: <https://www.fau.eu/> and Faculty of Engineering (TF): <https://www.tf.fau.eu/>
- FAU Student Groups: <https://www.tf.fau.de/studium/studentische-gruppen/> (in German only), <https://stuve.fau.de/en/gruppen/>
- FAU Sports Courses: <https://www.hochschulsport.fau.de/>
- FAU Transport. Ticket (38 €/month): <https://www.fau.eu/education/student-life/semester-ticket/>
- Franconia: <https://www.frankentourismus.com/> , <https://en.wikipedia.org/wiki/Franconia>
- Metropol Region Nürnberg: <https://www.metropolregionnuernberg.de/en>